

NORTH CENTRAL LOCAL SCHOOLS
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ADMINISTRATION

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Dear Parents/Guardians,

North Central School policy states: The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or if the child is disabled and requires medication to benefit from his/her educational program. (For example: A child with diabetes may need to have a daily medication given at a specific time during the day to maintain accurate levels; whereas a child who has an antibiotic to take three times a day could take that medicine before school, right after school and later in the evening eliminating the need to send medication to school with your child.)

The guidelines for administering medication to students have changed with the passage of Ohio House Bill 1 which took effect July 1, 2011.

Guidelines for prescription medications are as follows:

- A General Medication Form must be completed and signed by the doctor to insure the correct dosage and time student is to receive any prescribed medication.
- Each time dosage is adjusted or medication is changed a new General Medication Form must be completed and signed by the doctor.
- Any prescription medication, including Epi-pens and Inhalers must come to school via parent or guardian in its original container with student's name, correct dosage and time student is to receive any prescribed medication.
- Epi-pen and Inhaler users: if the student is to self-carry his/her own Epi-pen or Inhaler please check Self-Carry Authorization box at the bottom of General Medication Form. Please note, those students who are self-carry are required to provide the school clinic with an additional Epi-pen or Inhaler.

Guidelines for non-prescription medications are as follows:

- The Non-Prescription Medication Form must be completed and signed by the parent/guardian to insure the correct dosage and time student is to receive medication.
- Each time dosage is adjusted or medication is changed a new Non-Prescription Medication Form must be completed and signed by the parent/guardian.
- Any non-prescription medication must come to school via parent or guardian in its original container.

In addition, we do have new guidelines for students who are taking medications and going on a school sponsored field trip:

- For students who have General Medication Forms on file for prescription medication, Parent/Guardian will be required to obtain enough medication per amount of days of trip in a separate labeled prescription bottle. (For example: A one day field trip would require medication for one day only in labeled prescription bottle, two day field trip, two days medication, etc.) Medication must be brought to the school by the parent/guardian one to two weeks in advance of the field trip.
- For students who have General Medication Forms on file for non-prescription medication, Parent/Guardian will send only enough medication per amount of days of trip in the original packaging of non-prescription medication. (For example: A one day field trip would require medication for one day in original packaging, two day field trip, two days medication, etc.) Medication must be brought to the school by the parent/guardian one to two weeks in advance of the field trip.

If you have any questions, please feel free to contact the school to discuss these guidelines with our School Nurse, Kristen Ewers, our Elementary Principal, Paul Jones, or our Jr. High/High School Principal, Tim Rettig. We are hopeful that we can eventually have these forms and guidelines on our school website for parents/guardians to access them as needed.

Thank you for your understanding and cooperation in the use of these new guidelines.

North Central Schools